



Request for Cure

Background

Pursuant to [30 ILCS 500/50-57](#), the Chief Procurement Officer for Higher Education may, at the request of the State Purchasing Officer and of the University, permit a cure during an active procurement if a violation or deficiency of the Procurement Code, or of the procurement rules, regulations, policies, or practices promulgated by a Chief Procurement Officer occurs.

Instructions for Submission: Complete sections 1-3. The State Purchasing Officer should provide the Request for Cure form to the Chief Procurement Officer with documentation as needed to support the request.

Section 1: Procurement Deficiency

1.1 University Name: _____ 1.2 Bulletin Reference Number: _____

1.3 Date that the University notified SPO of the violation or deficiency: _____

1.4 Provide a clear description of the violation or deficiency, including reference to statute, rule, regulation, CPO Notice, or practice that was not complied with. Attach additional documentation if necessary.

Section 2: Justification to Cure the Violation or Deficiency

Provide a detailed explanation why the benefits of permitting a cure outweigh the potential harm to stakeholders. Attach additional documentation if necessary.

Section 3: Recommended Action Necessary to Cure the Deficiency

Provide a clear description of the action necessary to cure the violation or deficiency, including the party(ies) that will undertake the action. Attach additional documentation if necessary.

Section 4: University and State Purchasing Officer Attestation

The University President and State Purchasing Officer (SPO) individually attest: "I believe the integrity, transparency, and efficiency of the procurement can be maintained while permitting the cure."

University Signature

University President Signature Printed Name Title Date

State Purchasing Officer Signature

SPO Signature Printed Name Title Date

Section 5: Required Action to Cure or Rationale for Denying the Cure Request

Section 6: Chief Procurement Officer for Higher Education Determination

- 6.1 It is in the best interest of the State to permit curing the deficiency when following the action in Section 5.
- 6.2 The request to cure the deficiency in Section 1.4 is denied based on the rationale in Section 5.

CPO Signature Printed Name Title Date