

BRAND NAME ONLY SPECIFICATION

Bid Number:		Buyer:	
Bid Due:		Brand Name:	
Description:			

In accordance with Section 4.2050 of the Chief Procurement Officer for Public Institutions of Higher Education Standard Procurement Rules and pursuant to the requirements of the Illinois Procurement Code (30 ILCS 500/20-50), the University is requesting to use a Brand Name Only specification for the following reason:

- To fill medical prescription needs
- To stock university retail-type operations
- To ensure compatibility in existing systems
- To preserve warranty
- To ensure maintenance
- Other If other, please specify: _____

For all reasons given, explain why the use of Brand Name Only specification is necessary (attach additional documentation if needed):

Supplemental documentation attached

University Representative

Signature: _____ Title: _____ Date: _____

Printed Name: _____ Email: _____ Phone: _____

State Purchasing Officer Determination

- I have reviewed and agree with the University justification and it is my determination that a Brand Name Only specification may be used for this transaction.
- I have reviewed the University justification and it is my determination that a Brand Name Only specification may NOT be used for this transaction (explain in comments).

SPO Comments:

SPO Signature: _____ Printed Name: _____ Date: _____

Email: _____ Phone: _____