

Waiver of Flex-Fuel/Hybrid and Fuel Mileage Requirements

Section 1: Background Information and Justification

Requesting University: _____ Bulletin Ref. # _____ Date: _____

Vehicle Requested:

Make: _____ Model: _____ Year: _____ Purchase Cost: _____

If replacing a vehicle, describe that vehicle:

Make: _____ Model: _____ Year: _____ Odometer: _____ Value: _____

Why is there a need for a new vehicle? Attach additional documentation if necessary.

Why won't the existing vehicle meet the need? Attach additional documentation if necessary.

Type of Waiver Request (check all applicable):

- Section 25-75 of the Procurement Code - request to waive the flex fuel/hybrid requirement based on "intended use or other reasonable considerations such as health and safety of Illinois citizens" (requires CPO determination)
- Section 45-40 of the Procurement Code - request to waive the fuel mileage requirement based on "demonstrated need" for a non-compliant vehicle and show CAFE standard mpg of vehicle requested (SPO may exempt)

Justification - Detailed statement why a compliant vehicle will not meet the needs of the university; and why this particular non-compliant vehicle was selected instead of another make or model (attach additional documentation if necessary):

Section 2: Approval

University Purchasing Director Signature Required - I know and understand the contents of this waiver and attest that all statements are true and accurate.

Signature: University Purchasing Director Printed Name Date

University Purchasing Director Telephone University Purchasing Director Email Address

State Purchasing Officer Signature Required

Signature: State Purchasing Officer Printed Name Date

State Purchasing Officer Telephone State Purchasing Officer Email Address

Chief Procurement Officer Signature Required ONLY for 25-75 Waivers

Signature: Chief Procurement Officer Printed Name Date

Chief Procurement Officer Telephone Chief Procurement Officer Email Address