

SOLE SOURCE

Procurements Report



Fiscal Year 2024

August 1, 2024

Chief Procurement Office for Public
Institutions of Higher Education
State of Illinois



EXECUTIVE SUMMARY

The CPO for Higher Education (CPO-HE) works with the State's public universities and the Illinois Mathematics and Science Academy (IMSA) to meet their procurement needs free of undue influence through independent authority, oversight and approval. The CPO-HE further works with the universities and IMSA to continually improve procurement policies and to establish best practices that recognize the specific needs of the universities.

The Illinois Procurement Code (30 ILCS 500/20-25) requires that each Chief Procurement Officer issue a report on sole source contracts on a fiscal year basis. This report is for FY24 (July 1, 2023 – June 30, 2024) and is provided to the Illinois State Library, Commission on Government Forecasting and Accountability, the Governor, General Assembly, and published to the Chief Procurement Officer's website.

Most of the approximately \$10 billion in procurements conducted by the agencies and universities go through one of the competitive methods of source selection. However, the Code does allow contracting without formal competition when there is only one, or only one economically feasible, source for the needed supply or service. The universities and IMSA are required to submit substantial justification and work with the State Purchasing Officer to determine whether a particular need is appropriate for sole source treatment. If approved for this method, the Chief Procurement Office provides a 14-day public notice of intent to contract on a sole source basis and an opportunity for any interested party to request a public hearing. This process allows any vendor to dispute the sole source declaration and provide evidence to that effect. Any member of the public may also request a hearing to voice concerns with the intent.

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Illinois Procurement Gateway: <https://ipg.illinois.gov/>
Pathway to Procurement: <https://pathway2procurement.illinois.gov/>

STATISTICAL OVERVIEW – FY2024

Total Value of Sole Source Procurements:	\$600,891,940.91
Total Number of Sole Source Transactions:	176
Average Value of Sole Source Transactions:	\$3,414,158.76
Total Institutions Awarding Sole Source Contracts:	14
Total Number of Hearings Held:	1

PUBLIC HEARINGS – FY2024

During FY24, one public hearing was conducted compared to two hearings in FY23 and three hearings in FY22.

BY PROCURING INSTITUTION – FY2024

FY24 Sole Source Transactions by Procuring Institution*	# Transactions	\$ Amount
Chicago State University (CSU)	2	\$5,280,000.00
Eastern Illinois University (EIU)	4	\$2,486,701.00
Governors State University (GSU)	4	\$2,331,000.00
Illinois Mathematics and Science Academy (IMSA)	0	-
Illinois State University (ISU)	4	\$1,800,000.00
Northeastern Illinois University (NEIU)	1	\$5,000,000.00
Northern Illinois University (NIU)	5	\$3,582,500.00
Southern Illinois University – Carbondale (SIUC)	13	\$6,538,562.30
Southern Illinois University – Edwardsville (SIUE)	5	\$6,777,987.00
Southern Illinois University – Medical (SIU Med)	6	\$4,005,434.53
University of Illinois Chicago (UIC)	20	\$47,836,519.00
University of Illinois Springfield (UIS)	3	\$357,485.00
University of Illinois Urbana-Champaign (UIUC)	69	\$81,826,213.08
Western Illinois University (WIU)	0	-
University of Illinois System (UI System)	20	\$66,509,539.00
Illinois Public Higher Education Cooperative (IPHEC)**	20	\$366,560,000.00
TOTAL:	176	\$600,891,940.91

* Includes awards and change orders that had a cost associated with them, but excludes renewals, which are shown separately below.

** IPHEC conducts procurements on behalf of all the public universities.

SOLE SOURCE RENEWALS – FY2024

FY24 Sole Source Renewals by Procuring Institution***	# Renewals	\$ Amount
CSU	0	-
EIU	0	-
GSU	0	-
IMSA	0	-
ISU	3	\$970,000.00
NEIU	2	\$5,291,642.00
NIU	9	\$3,516,576.03
SIUC	12	\$3,317,130.22
SIUE	2	\$210,000.00
SIU Med	1	\$430,908.60
UIC	28	\$13,549,292.45
UIS	0	-
UIUC	22	\$7,905,992.00
WIU	1	\$163,431.00
UI System	5	\$2,354,733.81
IPHEC	12	\$113,000,000.00
TOTAL:	97	\$150,709,706.11

***Includes all renewals executed within FY24 regardless of the fiscal year of the original award.

SOLE SOURCE BY JUSTIFICATION TYPE – FY2024

Section 4.2025 of the Administrative Rules for the Chief Procurement Officer for Public Institutions of Higher Education lists circumstances that could necessitate sole source procurement, including but not limited to those listed below. The following table captures the number of transactions conducted using each of the justification types.

Rule Citation	Justification Description	# Trans.	\$ Value	% of Total
4.2025(b)	Critical changes to existing contract best made by existing contract holder	0	-	0.00%
4.2025(b)	Organizational memberships	1	\$378,000.00	0.06%
4.2025(b)	Software license, upgrades, or maintenance	22	\$15,979,647.78	2.66%
4.2025(b)(1)	Compatibility of equipment, accessories, parts	32	\$57,185,153.52	9.52%
4.2025(b)(2)	Items needed for trial use or testing	0	-	0.00%
4.2025(b)(3)	Item is for commercial resale	6	\$7,075,000.00	1.18%

Sole Source Transactions

4.2025(b)(4)	Noncompetitive public utility services	9	\$16,555,250.00	2.76%
4.2025(b)(5)	Copyrighted or patented	47	\$422,686,653.18	70.34%
4.2025(b)(6)	Media for advertising	5	\$5,940,275.00	0.99%
4.2025(b)(7)	Art, entertainment services or athletic events	4	\$1,715,000.00	0.29%
4.2025(b)(8)	Radio and television broadcast rights	0	-	0.00%
4.2025(b)(9)	Activities mandated by organizations of which university is a member	0	-	0.00%
4.2025(b)(10)	Federal or state grant requires a specific vendor	4	\$1,890,349.90	0.31%
4.2025(b)(11)	Required by existing franchise agreement	4	\$6,682,820.00	1.11%
4.2025(b)(12)	Required for research	32	\$45,943,336.01	7.65%
4.2025(b)(13)	New, latest edition textbooks	0	-	0.00%
4.2025(b)	Other	10	\$18,860,455.52	3.14%
	TOTAL	176	\$600,891,940.91	100.00%

SOLE SOURCE HISTORICAL STATISTICS

In Fiscal Year 2024, the Chief Procurement Officer for Public Institutions of Higher Education awarded 176 sole source procurements, valued at \$600,891,940.91. This is a decrease in the value of sole source transactions over the previous year.

Three Year Historical Overview	FY2024	FY2023	FY2022
# Institutions Awarding Sole Source Contracts	14	11	14
Total Dollar Value of Sole Source Contracts	\$600,891,940.91	\$761,733,883.36	\$140,490,947.88
Total Number of Sole Source Transactions	176	188	134
Average Dollar Value of Sole Source Transactions	\$3,414,158.76	\$4,051,775.98	\$1,048,439.91

Sole Source Transactions

Sole Source by Procuring Institution	\$ Trans. FY24	# Trans. FY24	\$ Trans. FY23	# Trans. FY23	\$ Trans. FY22	# Trans. FY22
CSU	\$5,280,000.00	2	\$3,081,505.00	2	\$400,000.00	1
EIU	\$2,486,701.00	4	\$452,378.00	2	\$979,262.14	3
GSU	\$2,331,000.00	4	-	0	-	0
IMSA	-	0	-	0	-	0
ISU	\$1,800,000.00	4	\$10,558,800.00	5	\$1,136,880.00	4
NEIU	\$5,000,000.00	1	\$214,000.00	1	\$704,000.00	3
NIU	\$3,582,500.00	5	\$1,591,757.02	8	\$4,305,485.71	10
SIUC	\$6,538,562.30	13	\$10,262,107.65	16	\$5,798,025.96	13
SIUE	\$6,777,987.00	5	\$2,579,434.00	4	\$3,292,152.09	7
SIU Med	\$4,005,434.53	6	-	0	\$1,100,000.00	1
UIC	\$47,836,519.00	20	\$19,626,987.42	33	\$10,935,459.08	26
UIS	\$357,485.00	3	-	0	\$500,000.00	1
UIUC	\$81,826,213.08	69	\$66,803,158.27	81	\$22,591,727.90	47
UI System	\$66,509,539.00	20	\$863,756.00	0	\$931,430.00	5
WIU	-	0	-	5	\$866,525.00	2
IPHEC	\$366,560,000.00	20	\$645,700,000.00	31	\$86,750,000.00	11
TOTAL:	\$600,891,940.91	176	\$761,733.883.36	188	\$140,490,947.88	134

To view Sole Source Reports from previous years, Ctrl + Click on the image below:

